AGENDA
CITY OF BENBROOK
PARKS AND RECREATION BOARD
WEDNESDAY, JANUARY 13, 2016

BENBROOK CITY HALL
911 WINSCOTT ROAD
BENBROOK, TX 76126
WORKSESSION 7:30 P.M.
CENTRAL CONFERENCE ROOM, OPEN TO PUBLIC

1. Review and discuss items for regular meeting and possible future items
2. Roles and Responsibilities of the Parks and Recreation Board

REGULAR MEETING 7:30 P.M.
COUNCIL CHAMBERS

I. CALL TO ORDER

II. APPROVAL OF MINUTES

I. Minutes Of February 11, 2015

Documents: PARKS BOARD MINUTES 2-11-15.PDF

III. OATH OF OFFICE FOR NEW BOARD MEMBERS

IV. SELECTION OF BOARD CHAIRPERSON

V. SELECTION OF BOARD VICE CHAIRPERSON

VI. UPDATE ON PARK IMPROVEMENTS

VII. ADJOURNMENT

THIS FACILITY IS WHEELCHAIR ACCESSIBLE. FOR ACCOMMODATIONS OR TO INFORM US OF INACCESSIBILITY TO THIS MEETING, PLEASE CONTACT BENNETT C. HOWELL, III, PUBLIC SERVICES DIRECTOR AT 817-249-6063. FOR SIGN INTERPRETIVE SERVICES PLEASE CALL 48 HOURS IN ADVANCE.

MINUTES OF THE MEETING OF THE
BENBROOK PARKS AND RECREATION BOARD
WEDNESDAY, FEBRUARY 11, 2015
AT 7:30 PM

The regular meeting of the Parks and Recreation Board of the City of Benbrook was held on Wednesday, February 11, 2015 at 7:30 p.m. in the Council Chambers at 911 Winscott Road with the following Board Members present:

Jason Ward
Karen Henderson
Carol Stacy

Also Present: Bennett Howell, P.E., Public Services Director
Sue Clark, Recording Secretary
Rene Franklin, Council Member
Jean Sparks, Board Appointee
Kyle Ewing, Board Appointee
Mark Mourer, Board Appointee

I. CALL TO ORDER

Meeting called to order at 7:30 p.m. by the Chair, Karen Henderson.

II. APPROVAL OF MINUTES

Regular Meeting – March 20, 2013

Motion by Mr. Ewing to approve the minutes of the March 20, 2013 meeting. Second by Mr. Mourer. The Chair called the question.

Vote on the motion:

Ayes: Ms. Sparks, Mr. Ewing, Mr. Ward, Ms. Henderson, Mr. Mourer, Ms. Stacy

Nays: None

Motion carried: 6 – 0

III. OATH OF OFFICE

The oath of office was administered by Sue Clark, Notary, to Karen Henderson - Place 4, Mark Mourer - Place 6, Jean Sparks - Place 1, and Kyle Ewing - Place 2.

IV. SELECTION OF BOARD CHAIRPERSON

The Chair opened nominations. Ms. Stacy nominated Karen Henderson for Chairperson. Mr. Ewing seconded the nomination. With no other nominations, the Chair called the question.

Vote on the motion:

Ayes: Ms. Sparks, Mr. Ewing, Mr. Ward, Ms. Henderson, Mr. Mourer, Ms. Stacy

Nays: None

Motion carried 6-0

V. SELECTION OF BOARD VICE CHAIRPERSON

The Chair opened nominations. Mr. Ward nominated Mark Mourer for Vice Chairperson. Ms. Stacy seconded the nomination. With no other nominations, the Chair called the question.

Vote on the motion:

Ayes: Ms. Sparks, Mr. Ewing, Mr. Ward, Ms. Henderson, Mr. Mourer, Ms. Stacy

Nays: None

Motion carried 6-0

VI. UPDATE ON PARK IMPROVEMENTS

Bennett Howell, P.E., Public Services Director, said the following is a list of parks in Benbrook.

- Robot Park
- Castle Park
- Ball Fields
- Twilight Park
- Rolling Hills Park
- Tennis/Basketball Courts
- Mont Del Park
- Timber Creek Park
- Community Garden

Mr. Howell showed a map of the existing hike and bike trails in Benbrook and said there are plans to add others. Some will be funded by developers and some by the City.

The Parks Department is in the process of replacing the wooden light poles in Dutch Branch Park with metal poles.

Mr. Howell said it is thought that all the parks department does is landscape and maintenance but they also play a large part in special city events such as:

- Wounded Warrior/Fallen Hero Event
- Heritage Fest
- Winter Wonderland
- City Hall Christmas Lights
- Household Hazardous Waste/Shredding/E-Waste
- Relay for Life

The Parks Department is responsible for trash removal, mowing and maintaining over 125 acres in the city. The department has built and maintains the pump house at Dutch Branch Park, the Community Garden and storage building, and irrigation and silt removal at the Dutch Branch Park pond. Mr. Howell said the Parks Department has also designed, built and maintains all the park pavilion covers and the pipe rail fence along Benbrook Boulevard/U.S. Highway 377. He said that with all the work that the department does in-house saves the tax payers money.

Mr. Howell said the department is made up of only eight, very talented employees that try their best to provide excellent services in all that they do and in any and all conditions. They include carpenters, plumbers, electricians and welders that do excellent work for the city.

VII. ADJOURNMENT

Meeting adjourned at 7:55 p.m.

APPROVED

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Chair

_____, 2016