



**MEETING MINUTES
BENBROOK ECONOMIC DEVELOPMENT CORPORATION
Board of Directors
SPECIAL MEETING
January 25, 2016
Benbrook City Hall**

I. CALL TO ORDER

The Special Meeting of the Benbrook Economic Development Corporation Board of Directors was called to order at 7:30 p.m. Monday, January 25, 2016, in the Benbrook City Council Chambers, located at 911 Winscott Road, Benbrook, Texas. The presiding officer was President Kent Williams. A quorum was present, including:

Kent Williams, President
David Hafer, Vice President
Michelle Cole, Secretary
Ron Heine, Place 3
John Adelman, Place 4
Gary Crowell, Place 6
Patricia Hall, Place 7 (seated after oath of office)

Staff Present: Dave Gattis, Deputy City Manager
 Cathy Morris, EDC Director
 Sue Clark, Recording Secretary

Also Present: Jim Wilson, Benbrook City Council

II. MINUTES

- 1. Approve Minutes of Regular Meeting of December 21, 2015** - Mr. Hafer made a motion to approve the Benbrook Economic Development Corporation Regular Meeting Minutes of December 21, 2015 as submitted. Mr. Adelman seconded the motion. President Kent Williams called the vote and the motion carried 5-0, with Ms. Cole abstaining.

III. ACTION ITEMS

- 1. Oath of Office – Places 1,3,5, and 7 Board of Directors** – Sue Clark, Recording Secretary, executed the Oath of Office for Places 1,3,5 and 7.
- 2. Election of 2016 Officers – (President, Vice-President, Secretary)**
Mr. Crowell made a motion to elect Kent Williams as president of the Benbrook Economic Development Corporation Board of Directors. Ms. Cole seconded the motion. There were no other nominations. President Kent Williams called for the vote and the motion carried 6-0, with Mr. Williams abstaining.

Mr. Adelman made a motion to elect David Hafer as Vice-President. Mr. Heine seconded the motion. There were no other nominations. Motion carried 7-0.

Mr. Crowell made a motion to elect Michelle Cole as Secretary. Mr. Hafer seconded the motion. There were no other nominations. Motion carried 7-0.

- 3. Approve FY 2016 Budget Adjustment** – Cathy Morris gave a brief report recommending an FY 2016 budget adjustment to include the \$26,000 contribution to Steve Hawkins toward redesigning and moving the EDC-owned sign at 8501 Benbrook Boulevard, which the board had approved in May 2015; and to approve including \$12,000 to the budget for the grocery store analysis, which the board had approved in December 2015. Ms. Cole made a motion to approve the budget adjustment. Mr. Heine seconded the motion. Motion passed 7-0.

IV. DIRECTOR'S REPORT

A. Status of EDC-owned NW Winscott 12.5 acres – Ms. Morris gave a brief update to the Board of Directors on the status of completed and proposed preparation work taking place on the 12.5 acres owned by the EDC. No action necessary.

B. Financial Report/Sales Tax Report – Ms. Morris gave a financial report regarding unencumbered funds held by the BEDC as of December 31, 2015, including monies spent to-date on various projects, and funds available. Staff also presented a three-year comparison of sales tax revenues. No action necessary.

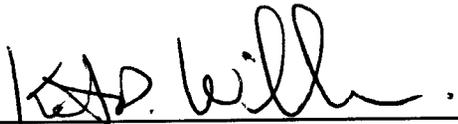
C. Public Reminder: Change of Date – Ms. Morris announced that the February EDC Board meeting will be held on Tuesday, February 19, 2016 because of the holiday on Monday of that week.

V. PRESENTATIONS BY BOARD OF DIRECTORS – None

VI. INFORMAL CITIZEN COMMENTS – None

VII. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 7:47 p.m.



Presiding Officer

ATTEST:



Attesting Officer

At 7:50 p.m. a Work Session followed the Special Meeting to continue discussing pre-meeting agenda items.

The Work Session adjourned at approximately 8:07p.m.