



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, FEBRUARY 18, 2016**

The regular meeting of the Benbrook City Council was held on Thursday February 18, 2016 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich
Renee Franklin
Larry Marshall
Rickie Allison
Jim Wilson
Mark Washburn
Ron Sauma

Also Present:

Andy Wayman, City Manager
Dave Gattis, Deputy City Manager
Joanna King, City Secretary
Sherri Newhouse, Finance Director
Bennett Howell, Director of Public Service

Others Present:

Bill Smith
Denise Huneycutt, Benbrook News
Cornelius Ferguson

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Bill Smith.
The Pledge of Allegiance was recited.

III. MINUTES

1. Minutes of the Regular Meeting held February 4, 2016

Motion by Dr. Marshall, seconded by Mr. Sauma to approve the minutes of the regular meeting held February 4, 2016.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. REPORTS FROM CITY MANAGER

A. GENERAL

G-2231 Accept finance report for period ending January 31, 2016

Sherri Newhouse gave the following report: General Fund revenues for the month of January were \$2,996,663. Property tax collections were \$2,640,899. Sales tax collected in December 2015 but received by the City and recognized as revenue in January 2016 was \$175,150 for the month. General Fund revenues collected through the end of January were \$8,712,618 or 52.29 percent of the budget.

General Fund expenditures for the month of January were \$1,161,566. Expenditures through the end of January were \$5,156,987 or 29.48 percent of the adopted budget.

For the 2015-16 fiscal year-to-date, total General Fund revenues of \$8,712,618 exceeded General Fund expenditures of \$5,156,987 by \$3,555,631.

Debt Service revenues collected for the month of January 2016 totaled \$104,383; all revenue was from property taxes. Debt Service expenditures for January were \$1,384,463 for principal and interest payments due on February 1, 2016. Principal and interest for general obligation bonds and certificates of obligation paid by the TIF and the Stormwater Utility funds will be transferred out of the Debt Service Fund. Total revenues for 2015-16 in the amount of \$290,494 were exceeded by total expenditures of \$1,384,463 by \$1,093,969.

EDC revenues as of January 31, 2016 were \$192,455. Sales tax revenue received by the EDC was \$176,110. Interest earnings for the year were \$16,345. EDC expenditures for January were \$48,390. Expenditures for the year in the amount of \$218,827 exceeded total revenues of \$192,455 by \$26,372.

Total revenues received through January 31, 2016 for the Capital Projects Fund were \$145,618. There were no expenditures for the Capital Projects Fund in January 2016. For the 2015-16 fiscal year, total revenues of \$145,618 exceeded total expenditures of \$127,750 by \$17,868.

On January 31, 2016, the City had \$24,157,972 invested at varying interest rates; the EDC had \$6,059,164 available.

Motion by Mr. Washburn, seconded by Mr. Allison to accept the finance report for the period ending January 31, 2016.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

B. CONTRACTS

C-294 Award a Professional Services Contract to Freese and Nichols, Inc. for the design of the Chapin Road Cross Culvert Project

Bennett Howell gave the following report: In November 2014, the City Council authorized a number of Storm Water Utility Fund projects including the Chapin Road Cross Culvert Replacement Project. The project is necessary because of the deterioration of the existing corrugated metal culvert pipe. To further develop the project, Staff retained Freese and Nichols, Inc. to perform a preliminary drainage study of the Chapin Road culvert and channel drainage area. The study recommends replacing the cross culvert at Chapin Road and improving the channel at the culvert outfall.

The next step is to prepare the final design and construction. Freese and Nichols proposes to prepare the design for a fee of \$59,672. The project will be financed using the Storm Water Utility, which has adequate funding.

Motion by Mr. Allison, seconded by Dr. Marshall to authorize the City Manager to execute a contract with Freese and Nichols, Inc. for the design of the Chapin Road Cross Culvert project in the amount of \$59,672.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

C-295 Award a Professional Services Contract to Freese and Nichols, Inc. for the design of Van Deman Drainage Project

Bennett Howell gave the following report: In November 2014, the City Council authorized a number of Storm Water Utility Fund projects including the Van Deman Drive drainage project. The project is necessary due to residential flooding at the intersection of Van Deman Drive and Renzel Boulevard. To

further develop the project, Staff retained Freese and Nichols, Inc. to perform a preliminary drainage study on the Van Deman Drive drainage area. The study recommends installing curb inlets at the intersection and delivering the stormwater to the drainage ditch just west of Van Deman Drive.

The next step is to prepare the final design and construction documents so that construction bids can be obtained. Freese and Nichols proposes to prepare the design for a fee of \$50,254. The project is financed by the Storm Water Utility, which has adequate funding.

Motion by Mr. Wilson, seconded by Ms. Franklin to authorize the City Manager to execute a contract with Freese and Nichols, Inc. for the design of the Van Deman Drive drainage project in the amount of \$50,254.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

V. INFORMAL CITIZEN COMMENTS

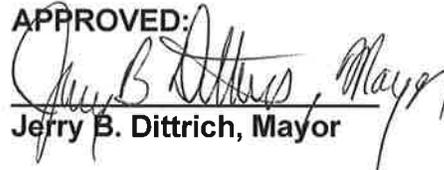
Cornelius Ferguson thanked City Council for the progress reports on RM2871.

VI. COUNCIL MEMBER AND STAFF COMMENTS

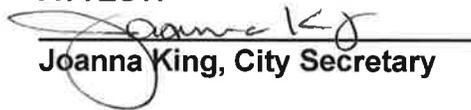
VII. ADJOURNMENT

Meeting adjourned at 7:45 p.m.

APPROVED:


Jerry B. Dittrich, Mayor

ATTEST:


Joanna King, City Secretary