



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, MARCH 3, 2016**

The regular meeting of the Benbrook City Council was held on Thursday March 3, 2016 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich
Renee Franklin
Larry Marshall
Rickie Allison
Jim Wilson
Mark Washburn
Ron Sauma

Also Present:

Andy Wayman, City Manager
Dave Gattis, Deputy City Manager
Joanna King, City Secretary
Bennett Howell, Director of Public Service

Others Present:

Bill Smith
Denise Huneycutt, Benbrook News
Chris Peterson, Boy Scout Troop 17
Ryan Cox, Boy Scout Troop 707
Sam Cox, Boy Scout Troop 707

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Councilmember Renee Franklin.
The Pledge of Allegiance was recited.

III. MINUTES

1. Minutes of the Regular Meeting held February 18, 2016

Motion by Dr. Marshall, seconded by Mr. Allison to approve the minutes of the regular meeting held February 18, 2016.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. REPORTS FROM CITY MANAGER

A. CONTRACT

C296 Approve contract extension with Allied Waste Services for garbage and recycling collection

Andy Wayman gave the following report: Allied Waste Services (and its preceding companies) has served as Benbrook's garbage and recycling hauler since 1990. Over this 26 year period, Benbrook citizens have consistently praised Allied's service and the City's contract provisions. In particular, residential customers enjoy Benbrook's premium combination of weekly bulk collection, optional second pick-up (yellow bag program), and uniform collection day (Wednesday). The City's contract agreement with Allied expires on December 31, 2016.

City Staff and Allied Waste Services have negotiated a five year contract extension beginning on January 1, 2017. The proposed contract extension includes all the services Benbrook's citizens currently enjoy.

The current contract provides an annual CPI adjustment. The proposed contract extension includes a 1.5% rate adjustment in January, 2017 to provide a CPI equivalent adjustment for the first contract year. Thereafter, the CPI adjustment follows the existing contract.

Benbrook's rates remain market competitive and the current monthly residential charge is \$13.61. Staff does not receive any complaints about the cost of refuse and recycling services.

Motion by Mr. Allison, seconded by Dr. Marshall to approve the contract extension with Allied Waste Services for a period beginning January 1, 2017 and ending December 31, 2021.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

C-297 Aware a Professional Services Contract to Halff Associates for the design of the Timber Creek Streambank Stabilization Project

Bennett Howell gave the following report: In November 2014, City Council authorized a number of Storm Water Utility Fund projects including the Timber Creek Streambank Stabilization Project. The centerline of Timber Creek has historically meandered south toward the properties along the 1800 block of Timberline Drive and has caused significant streambank erosion. Several large trees and fences have been undermined, resulting in the loss of property. To further develop the project, Staff retained Halff Associates to perform a preliminary study of the Timber Creek drainage area. The study recommends adding erosion control devices such as gabion baskets along the bank of Timber Creek in the vicinity of the 1800 block of Timberline Drive.

The next step is to prepare the final design and construction documents. Halff Associates proposes to prepare the design for a fee of \$76,800. The project will be financed using the Storm Water Utility, which has adequate funding.

Motion by Mr. Wilson, seconded by Ms. Franklin to authorize the City Manager to execute a contract with Halff Associates for the design of the Timber Creek Streambank Stabilization Project in the amount of \$76,800.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

C-298 Award a Professional Services Contract to Pacheco Koch, LLC for the design of the Plantation West Drainage Project

Bennett Howell gave the following report: In November 2014, the City Council authorized a number of Storm Water Utility Fund projects including the Plantation West Drainage Project. The project is necessary because of culvert erosion/undermining on Chapin Road and Dawn Drive. To further develop the project, Staff retained Pacheco Koch, LLC. to perform a preliminary study of the Plantation West drainage area. The study recommends adding erosion control devices such as gabion baskets at the Chapin Road and Dawn Drive culverts.

The next step is to prepare the final design and construction documents. Pacheco Koch proposes to prepare the design for a fee of \$84,984. The project will be financed using the Storm Water Utility, which has adequate funding.

Motion by Dr. Marshall, seconded by Mr. Sauma to authorize the City Manager to execute a contract with Pacheco Koch, LLC. for the design of the Plantation West Drainage Project in the amount of \$84,984.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

C-299 Award a Professional Services Contract to Schrickel, Rollins and Associates for the design of the Sundown Drive Drainage Project

Bennett Howell gave the following report: In November 2014, the City Council authorized a number of Storm Water Utility Fund projects including the Sundown Drive Drainage Project. The project is necessary due to house and street flooding on Sundown Drive. To further develop the project, Staff retained Schrickel, Rollins and Associates to perform a preliminary study of the Sundown Drive drainage area. The study recommends adding storm drain inlets along Sundown Drive, Sunnydale Drive and Twilight Drive and piping the collected stormwater to the Plantation West drainage channel.

The next step is to prepare the final design and construction documents. Schrickel, Rollins and Associates propose to prepare the design for a fee of \$56,860. The project will be financed using the Storm Water Utility, which has adequate funding.

Motion by Mr. Allison, seconded by Mr. Wilson to authorize the City Manager to execute a contract with Schrickel, Rollins and Associates for the design of the Sundown Drive Drainage Project in the amount of \$56,860.

Vote on the Motion

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

V. INFORMAL CITIZEN COMMENTS

VI. COUNCIL MEMBER AND STAFF COMMENTS

VII. ADJOURNMENT

Meeting adjourned at 7:50 p.m. followed by worksession to:

1. Discuss vacant property at 913 Timberline Drive
2. Discuss possible amendments to Municipal Code regarding alcohol beverage sales

APPROVED: 
Jerry B. Dittrich, Mayor

ATTEST:


Joanna King, City Secretary