



**MINUTES  
OF THE  
MEETING OF THE  
BENBROOK CITY COUNCIL  
THURSDAY, MAY 5, 2016**

The regular meeting of the Benbrook City Council was held on Thursday May 5, 2016 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich  
Renee Franklin  
Larry Marshall  
Rickie Allison  
Jim Wilson  
Mark Washburn  
Ron Sauma

Also Present:

Andy Wayman, City Manager  
Dave Gattis, Deputy City Manager  
Joanna King, City Secretary  
Sherri Newhouse, Finance Director

Others Present:

Ed Gallagher, Planning Director  
Bennett Howell, Public Service Director  
Alex Busken, Management Analyst  
Hillary Cromer, Economic Development Specialist  
James Mills, Police Chief  
Michael Mullinax, Police Detective  
Derek Gray, Police Sergeant  
Bill Smith  
Denise Huneycutt, Benbrook News  
Jerry Trimble  
Dean Adia  
Steve Gray  
Jim West  
Chris Truempel  
Nancy French  
Paula Madigan  
Brittany Anderson  
Eric Neil  
and 9 other citizens

**I. CALL TO ORDER**

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation given by Councilmember Renee Franklin.  
The Pledge of Allegiance was recited.

**III. MINUTES**

**1. Minutes of the Regular Meeting held April 21, 2016**

Motion by Mr. Allison, seconded by Mr. Sauma to approve the minutes of the regular meeting held April 21, 2016.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

**IV. INTRODUCTION OF NEW EMPLOYEES**

- 1. Alex Busken – Management Analyst**
- 2. Hillary Cromer – Economic Development Specialist**

Dave Gattis introduced Alex Busken, Management Analyst and Hillary Cromer, Economic Development Specialist to City Council.

**V. PROCLAMATION/AWARDS/RECOGNITION**

**1. Proclamation – Bicycle Safety and Awareness Month**

Mayor Dittrich read the Proclamation recognizing May as Bicycle Safety Month, May 16-20, 2016 as National Bike to Work Week, May 20, 2016 as National Bike to Work Day, and May 7, 2016 as Westpark Elementary School Bicycle Safety and Awareness Rodeo. The Proclamation was presented to Jerry Trimble, President of the Fort Worth Bicycle Association.

**2. Proclamation – Motorcycle Safety and Awareness Month**

Mayor Dittrich read the Proclamation recognizing May as Motorcycle Safety and Awareness Month. The Proclamation was presented to members of the Roca, Texas Motorcycle Club.

### **3. Proclamation – Police Officers Memorial Day and National Police Week**

Mayor Dittrich read the Proclamation recognizing May 15, 2016 as Peace Officers Memorial Day and May 15-21, 2016 as National Police Week. The Proclamation was presented to James Mills, Police Chief.

## **VI. REPORTS FROM CITY MANAGER**

### **A. GENERAL**

#### **G-2241 Accept quarterly Hotel/Motel Tax Report for period ending March 31, 2016**

Sherri Newhouse gave the following report: Revenues for the City's hotel/motel occupancy tax fund totaled \$24,874 for the quarter beginning January 1, 2016 and ending March 31, 2016. Revenue from the hotel/motel occupancy tax totaled \$24,863. The remainder of the revenue was realized from interest income.

Expenses for this quarter totaled \$25,956. The City Visitor Center expenditures were \$25,346. Expenses for Heritage Fest were \$49. Winter Wonderland expenses were \$561.

For the second quarter of the 2015-16 fiscal year, the fund balance for the hotel/motel occupancy tax fund decreased by \$1,082 from \$305,101 to \$304,019.

Total revenues for the 2015-2016 fiscal year of \$60,388 were exceeded by year-to-date expenditures of \$66,270 by \$5,882.

Motion by Mr. Washburn, seconded by Dr. Marshall to accept the Hotel Motel Tax Report for the period ending March 31, 2016.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

## **VII. INFORMAL CITIZEN COMMENTS**

## **VIII. COUNCIL MEMBER AND STAFF COMMENTS**

**IX. ADJOURNMENT**

Meeting adjourned at 7:57 p.m.

**APPROVED:**

  
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Jerry B. Dittrich, Mayor

**ATTEST:**

  
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Joanna King, City Secretary