



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, JULY 21, 2016**

The regular meeting of the Benbrook City Council was held on Thursday July 21, 2016 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich
Larry Marshall
Rickie Allison
Mark Washburn
Ron Sauma

Also Present: Andy Wayman, City Manager
Joanna King, City Secretary
Sherri Newhouse, Finance Director

Others Present: Bill Smith
Denise Huneycutt, Benbrook News
Leon Polk

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Cheryl Roberts with Tabernacle of Praise
The Pledge of Allegiance was recited.

III. MINUTES

1. Approve Minutes of the Regular Meeting held July 7, 2016

Motion by Mr. Washburn, seconded by Dr. Marshall to approve the minutes of the regular meeting held July 7, 2016.

Vote on the Motion:

Ayes: Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. CITIZEN PRESENTATION

1. Commissioner Roy Brooks – Healthy Lives Matter Alzheimer’s Education

Leon Polk, Executive Secretary for Commissioner Roy Brooks invited citizens to Inaugural Healthy Lives Matter Alzheimer’s Education Series event for the citizens of Tarrant County.

The mission of the Healthy Lives Matter Alzheimer’s Initiative is to provide accessibility to education, which will lead to optimal care and services to individuals confronting dementia, their caregivers and family, in an on-going effort to improve quality of life.

The half-day seminar will offer peer support and resources for family, caregivers and healthcare professionals.

The event will be held Saturday, August 20, 2016 from 8:00 a.m. to 1:00 p.m. at the Tarrant County College, Trinity River Campus, 300 Trinity Campus Circle, Action Suite A, Fort Worth, TX 76102. The event is free to the public but registration is required.

Mayor Dittrich expressed appreciation to Mr. Polk for providing this information to our citizens.

V. PRESENTATION BY MAYOR AND MEMBERS OF CITY COUNCIL

CC-2016-04 Adopt Resolution calling General Election for November 8, 2016 and authorize Joint Election Agreement with Tarrant County Elections Division

Joanna King gave the following report: The general election for Members of City Council in Places 2, 4 and 6 is scheduled for Tuesday, November 8, 2016.

The filing period for candidates begins at 8:00 a.m. Monday July 25, 2016 and ending at 5:00 p.m. on Monday, August 22, 2016.

The City Secretary is requesting that the City enter into a Joint Election Agreement with Tarrant County for election services.

Among the advantages of joining Tarrant County for the November 8th election include:

Tarrant County provides additional early voting polling places within the County. By joining the County, Benbrook residents can vote early at any of these locations and not be restricted to voting only at the Benbrook location.

Tarrant County provides all necessary voting equipment, obtains all polling places, obtains and trains all election officials and obtains any necessary Justice Department submissions. In providing the equipment, the necessity of leasing the equipment from another vendor or making an outright purchase is eliminated, resulting in significant savings.

Motion by Dr. Marshall, seconded by Mr. Sauma to adopt Resolution 2016-10 ordering the General Election for November 8, 2016 and authorize the City Manager or his designee to execute a joint election agreement with Tarrant County.

Vote on the Motion:

Ayes: Mr. Allison, Mayor Dittrich, Mr. Washburn, Mr. Sauma, Dr. Marshall

Noes: None

Motion carries unanimously.

Resolution No. 2016-10 being **“A RESOLUTION AND ELECTION ORDER BY THE CITY COUNCIL OF THE CITY OF BENBROOK, TEXAS CALLING FOR A GENERAL ELECTION TO BE HELD ON NOVEMBER 8, 2016; AUTHORIZING A JOINT ELECTION AGREEMENT BETWEEN TARRANT COUNTY AND THE CITY OF BENBROOK, TEXAS; PROVIDING PROCEDURES FOR THE CONDUCT OF THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.”**

VI. REPORTS FROM CITY MANAGER

A. GENERAL

G-2251 Accept finance report for period ending June 30, 2016

Sherri Newhouse gave the following report: General Fund revenues for the month of June were \$646,361. Property tax collections were \$182,074. Sales tax collected in May but received by the City and recognized as revenue in June was \$158,987 for the month. General Fund revenues collected through the end of June were \$14,977,422 or 89.88 percent of the budget.

Debt Service revenues collected for the month of June totaled \$7,197; all revenue was from property taxes. There were no Debt Service expenditures for June. Total revenues for 2015-16 in the amount of \$403,685 exceeded total expenditures of \$1,384,463 by \$980,778.

General Fund expenditures for the month of June were \$1,244,340. Expenditures through the end of June were \$11,810,888 or 67.52 percent of the adopted budget.

For the 2015-16 fiscal year-to-date, total General Fund revenues of \$14,977,422 exceeded General Fund expenditures of \$11,810,888 by \$3,166,534.

EDC revenues as of June 30, 2016 were \$646,371. Sales tax revenue received by the EDC for the fiscal year was \$620,499. EDC expenditures for June were \$51,379. Revenues for the year in the amount of \$646,371 exceeded total expenditures of \$440,364 by \$206,007.

Total revenues received through June 30, 2016 for the Capital Projects Fund were \$1,931,186. Total expenditures for the Capital Projects Fund in June 2016 were \$48,780. Engineering services for drainage projects totaled \$36,179. Expenses for the Vista Way Project were \$12,600. For the 2015-16 fiscal year, total revenues of \$1,931,186 exceeded total expenditures of \$777,282 by \$1,153,904.

On June 30, 2016, the City had \$24,976,357 invested at varying interest rates; the EDC had \$6,119,911 available.

Motion by Mr. Washburn, seconded by Dr. Marshall to accept the finance report for the period ending June 30, 2016.

Vote on the Motion:

Motion carries unanimously.

Ayes: Mayor Dittrich, Mr. Washburn, Mr. Sauma, Dr. Marshall, Mr. Allison

Noes: None

Motion carries unanimously.

**G-2252 Authorize Interlocal Agreement with Benbrook Water Authority
for Street Cut Repair Services**

Andy Wayman gave the following report: The Benbrook Water Authority (BWA) is responsible for street repairs when there is a water or sewer failure. Since October 2000, the City has repaired street cuts for the BWA through an annual Interlocal Agreement. Repair cost is \$8.91 per square foot.

The BWA Board of Directors approve the Interlocal Agreement at their July 5, 2016 Board meeting.

Motion by Mr. Allison, seconded by Mr. Sauma to authorize the Interlocal Agreement with the Benbrook Water Authority for street cut repair services.

Vote on the Motion:

Ayes: Mr. Washburn, Mr. Sauma, Dr. Marshall, Mr. Allison, Dr. Dittrich

Noes: None

Motion carries unanimously.

G-2253 Adopt Interlocal Agreement with Benbrook Water Authority for Residential Refuse and Storm Water Utility Fee Billing and Payment Collection Services

Andy Wayman gave the following report: The City does not have a monthly billing system. Through an Interlocal Agreement, the City uses Benbrook Water Authority (BWA) to bill and collect for refuse and storm water utility accounts.

The reimbursement to BWA is 49.58 cents per bill. The agreement includes the ability to process credit card payments.

The BWA Board of Directors approved the Interlocal Agreement at their July 5, 2016 Board meeting.

Motion by Mr. Washburn, seconded by Mr. Allison to authorize the Interlocal Agreement with the Benbrook Water Authority for residential refuse and storm water utility fee billing and payment collection services.

Vote on the Motion:

Ayes: Mr. Sauma, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Sauma.

Noes: None

Motion carries unanimously.

VII. INFORMAL CITIZEN COMMENTS

VIII. COUNCIL MEMBER AND STAFF COMMENTS

Councilmember Ron Sauma expressed condolence to the families of the Dallas Police Officers that recently lost their lives. He expressed appreciation to the Benbrook Police Officers and all law enforcement agencies that serve to protect citizens.

IX. ADJOURNMENT

Meeting adjourned at 7:48 p.m.

ATTEST:



APPROVED:


Jerry B. Dittrich, Mayor