



**MINUTES
OF THE
REGULAR MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, NOVEMBER 17, 2016**

The regular meeting of the Benbrook City Council was held on Thursday November 17, 2016 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich
Renee Franklin
Larry Marshall
Rickie Allison
Jim Wilson
Mark Washburn
Ron Sauma

Also Present:

Andy Wayman, City Manager
Dave Gattis, Deputy City Manager
Joanna King, City Secretary
Cathy Morris, EDC Director
Sherri Newhouse, Finance Director
Hillary Cromer, EDC Specialist

Others Present:

Bill Smith
Williams, EDC President
David Franklin
Denise Huneycutt, Benbrook News
Pat Dunkin
Darlene Kalil
Loretta Belisle
Mary Martinez

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Pastor Jack Cook of Wyatt Drive Baptist Church.
The Pledge of Allegiance was recited.

III. MINUTES

1. Approve Minutes of the Regular Meeting held November 3, 2016

Motion by Dr. Marshall, seconded by Mr. Washburn to approve the minutes of the regular meeting held November 3, 2016.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. OATH OF OFFICE TO NEWLY ELECTED MEMBERS OF CITY COUNCIL

The Oath of Office was administered to: Councilmember Renee Franklin, Place 2; Councilmember Rickie Allison, Place 4; and Councilmember Mark Washburn, Place 6.

V. SELECTION OF MAYOR PRO-TEM

Nomination by Mr. Sauma, seconded by Mr. Washburn to select Rickie Allison as the Mayor Pro-Tem.

Vote on the Nomination:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Nomination carries unanimously.

VI. SELECTION OF VOTING REPRESENTATIVE FOR NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

Nomination by Mr. Allison, seconded by Ms. Franklin to select Ron Sauma as the Voting Representative for North Central Texas Council of Governments.

Vote on the Nomination:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Nomination carries unanimously.

VII. CITIZEN PRESENTATION

1. Roxanne J. Laney, CEO of Shoot Smart – request permit to operate indoor shooting range

Roxanne Laney, CEO of Shoot Smart provided presentation to City Council for proposed business to be located in the Benbrook Plaza, 9455 Benbrook Blvd.

Shoot Smart opened its first location in far north Fort Worth in March 2011, and acquired an existing range in Grand Prairie in 2013. The company is wholly owned by Roxanne and Jim Laney, both of whom are actively managing the business, along with son Jared Sloane. The company currently has about 40 employees and will add 12 to 15 more in the proposed Benbrook location.

The Company is known in the industry as innovators who operate a save business in a family setting. The mission is to deliver entertainment through education and they have a robust training business.

Ms. Laney discussed the safety and training aspects of the company.

Motion by Mr. Wilson, seconded by Mr. Allison to approve a permit for Shoot Smart to open and operate a shooting range in Benbrook Plaza, 9455 Benbrook Boulevard. Shoot Smart and its successors, as a condition of permit approval, must abide by all requirements of the Benbrook Municipal Code, both now and in the future.

Vote on the Motion:

Ayes: Ms. Franklin, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: Dr. Marshall

Motion carries 6-1.

VIII. PRESENTATION BY BENBROOK ECONOMIC DEVELOPMENT BOARD OF DIRECTORS

EDC-2016-04 Marketing Update

Hillary Cromer presented City Council with the Benbrook Economic Development Corporation Marketing Update.

IX. REPORTS OF CITY MANAGER

A. GENERAL

G-2271 Accept finance report for period ending October 31, 2016

Sherri Newhouse gave the following report: General Fund revenues for the month of October were \$1,293,643. Property tax collections were \$505,925. Sales tax collected in September 2016 but received by the City and recognized as revenue in October 2016 was \$182,656 for the month. General Fund revenues collected through the end of October were \$1,293,643 or 7.39% of the budget.

General Fund expenditures for the month of October were \$1,313,416. Expenditures through the end of October were \$1,313,416 or 6.99% of the adopted budget.

For the 2016-17 fiscal year-to-date, total General Fund expenditures of \$1,313,416 exceeded General Fund revenues of \$1,293,643 by \$19,773.

Debt Service revenues collected for the month of October 2016 totaled \$22,350; all revenue was from property taxes. There were no Debt Service expenditures for October. Total revenues for 2016-17 in the amount of \$22,350 exceeded total expenditures by \$22,350.

EDC revenues as of October 31, 2016 were \$91,191. Sales tax revenue received by the EDC in October 2016 was \$91,191. EDC expenditures for October were \$33,464. Revenues for the year exceeded EDC expenditures by \$57,727.

Total revenues received through October 31, 2016 for the Capital Projects Fund were \$40,333 from Stormwater Utility Fees. Total expenditures for the Capital Projects Fund were \$58,552 in October 2016. Expenses were for the Timberline Creek Drainage project, Vista Way project, and Benbrook Boulevard project. Total expenditures exceeded total revenues by \$18,219.

On October 31, 2016, the City had \$21,597,536 invested at varying interest rates; the EDC had \$6,538,061 available.

Motion by Mr. Washburn, seconded by Ms. Franklin to accept the finance report for the period ending October 31, 2016.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

G-2272 Receive applications for Boards and Commissions and determine method of appointment:

Joanna King gave the following report: The even numbered positions on the City's various Boards and Commissions will expire on December 30, 2016. There is also a one-year unexpired term on the Benbrook Economic Development Corporation Board of Directors.

The City advertised a formal notice to accept applications in the Benbrook News and the Fort Worth Star-Telegram. The announcement was also placed on the City Channel of Charter Communications, the City Home Page, City Facebook Page, and the quarterly Newsletter.

City Council has been provided a copy of the applications received from both current members and other citizens wishing to serve the City.

Motion by Ms. Franklin, seconded by Dr. Marshall to schedule interviews of Board and Commission candidates for December 7 and December 8, 2016 and to make the appointments at the December 15, 2016 regular City Council meeting.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

X. INFORMAL CITIZEN COMMENTS

XI. COUNCIL MEMBER AND STAFF COMMENTS

Councilmember Wilson announced that November is Diabetes Month and encouraged citizens to become aware on the step to manage their health.

XII. ADJOURNMENT

Meeting adjourned at 8:28 p.m.

APPROVED:


Jerry B. Dittrich, Mayor

ATTEST:


Joanna King, City Secretary