



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, JANUARY 4, 2018**

The regular meeting of the Benbrook City Council was held on Thursday January 4, 2018 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich, Mayor
Renee Franklin
Larry Marshall
Jim Wilson
Mark Washburn
Ron Sauma

Also Present:

Andy Wayman, City Manager
Joanna King, City Secretary
Jim Hinderaker, Assistant City Manager
Sherri Newhouse, Finance Director
Hillary Cromer, EDC Management Analyst

Others Present:

Bill Smith
Michael Fowler, Boy Scout Troop 579
Garrett Johnson, Boy Scout Troop 579
and 2 other citizens

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Councilmember Mark Washburn.
The Pledge of Allegiance was recited.

III. MINUTES

1. Minutes of the regular meeting held December 7, 2017

Motion by Dr. Marshall, seconded by Mr. Sauma to approve the minutes of the regular meeting held December 21, 2017.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

IV. REPORTS FROM CITY MANAGER

A. GENERAL

G-2333 Accept finance report for period ending November 30, 2017

Sherri Newhouse gave the following report: General Fund revenues for the month of November were \$1,475,369. Property tax collections were \$824,563. Sales tax collected in October 2017 but received by the City and recognized as revenue in November 2017 was \$218,480 for the month. General Fund revenues collected through the end of November were \$1,506,408 or 8.61 percent of the budget.

October 2017 General Fund revenues were originally reported as totaling \$483,632; however, staff was advised by our Auditing Firm to make a series of year-end adjustments, this total decreased to \$31,039. After the staff report was posted to the City Council packet, staff was then notified that those adjustments were not necessary. The finance report for the period ending December 31, 2017 will be revised and show those corrections.

General Fund expenditures for the month of November were \$2,030,509. Expenditures through the end of November were \$2,807,776 or 14.94 percent of the adopted budget.

For the 2017-18 fiscal year-to-date, total General Fund expenditures of \$2,807,776 exceeded General Fund revenues of \$1,506,408 by \$1,301,368.

Debt Service revenues collected for the month of November 2017 totaled \$37,021; all revenue was from property taxes. There were no Debt Service expenditures for November.

EDC revenues as of November 30, 2017 were \$196,998. All revenue was from the EDC's portion of sales tax. EDC expenditures through the end November were \$79,167. Revenues for the year exceeded EDC expenditures by \$117,831.

Total revenues received through November 30, 2017 for the Capital Projects Fund were \$152,358 from Stormwater Utility fees and interest earnings. Total expenditures for the Capital Projects Fund were \$965,351. November expenses included the Sundown Drive Drainage project, Benbrook Field Drive project and Animal Shelter project. Total expenditures exceeded total revenues by \$812,993. Sufficient funds are available in the current fund balances of the Capital Projects Fund. This fund operates on a project basis rather than a specific fiscal year.

On November 30, 2017, the City had \$20,810,879 invested at varying interest rates; the EDC had \$6,521,927 available.

Motion by Mr. Sauma, seconded by Ms. Franklin to accept the finance report for the period ending November 30, 2017.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.


V. INFORMAL CITIZEN COMMENTS

VI. COUNCIL MEMBER AND STAFF COMMENTS

VIII. ADJOURNMENT

Meeting adjourned at 7:40 p.m.

APPROVED:



Jerry B. Dittrich, Mayor

ATTEST:



Joanna King, City Secretary