



**MINUTES
OF THE
MEETING OF THE
BENBROOK CITY COUNCIL
THURSDAY, JUNE 21, 2018**

The regular meeting of the Benbrook City Council was held on Thursday June 21, 2018 at 7:30 p. m. in the Council Chambers at 911 Winscott Road with the following Council members present:

Jerry Dittrich, Mayor
Renee Franklin
Larry Marshall
Rickie Allison
Jim Wilson
Mark Washburn
Ron Sauma

Also Present:

Jim Hinderaker, Assistant City Manager
Joanna King, City Secretary
Rick Overgaard, Finance Director
Bennett Howell, Public Services Director
Chelsea Nelson, City Planner

Others Present:

Bill Smith
Kent Williams
Rhian Landowski
and 5 other citizens

I. CALL TO ORDER

Meeting called to order at 7:30 p. m. by Mayor Jerry Dittrich.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation given by Councilmember Renee Franklin.
The Pledge of Allegiance was recited.

III. MINUTES

1. Minutes of the regular meeting held May 17, 2018

Motion by Dr. Marshall, seconded by Mr. Washburn to approve the minutes of the regular meeting held June 7, 2018.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mayor Dittrich, Mr. Wilson, Mr. Washburn

Noes: None

Abstain: Mr. Allison and Mr. Sauma

Motion carries 5-0-2.

IV. REPORTS FROM CITY MANAGER

A. GENERAL

G-2354 Accept finance report for period ending May 31, 2018

Rick Overgaard gave the following report: General Fund revenues for the month of May were \$949,262. Property tax collections were \$69,995. Sales tax collected in April 2018 but received by the City and recognized as revenue in May 2018 was \$240,071 for the month. Total franchise fees for May was \$199,600, and revenue from the fire services contract was \$146,733. General Fund revenues collected through the end of May were \$15,742,120 or 83 percent of the budget.

General Fund expenditures for the month of May were \$1,582,112. General Fund expenditures to date do not include \$2,000,000 in scheduled transfers; these transfers, approved by the City Council in the adoption of the annual budget for 2017-18, will be made prior to September 30, 2018. The year-to-date expenditures for the 2016-17 fiscal year include transfers of \$1,360,000. Expenditures through the end of May were \$11,080,198 or 56 percent of the adopted budget.

For the 2017-18 fiscal year-to-date, total General Fund revenues of \$15,742,120 exceeded General Fund expenditures of \$11,080,198 by \$4,661,922.

Debt Service revenues collected for the month of May 2018 totaled \$3,141; all revenue was from property taxes. There were no Debt Service expenditures for May. Total revenues for 2017-18 in the amount of \$492,451 were exceeded by total expenditures of \$1,437,015 by \$944,564.

EDC revenues as of May 31, 2018 were \$799,790. Revenue was from the EDC's portion of sales tax and interest on investments. EDC expenditures through the end May were \$289,597. EDC revenues for the year exceeded EDC expenditures by \$510,193.

Total revenues received through May 31, 2018 for the Capital Projects Fund were \$798,486 from Stormwater Utility fees and interest earnings. Total expenditures for the Capital Projects Fund were \$2,691,133 through the end of May 2018. May expenses, in the amount of \$228,076, were for the following projects: Sundown Road Drainage, Vista Way project, Capital Facilities, and the Animal Shelter. Total expenditures exceeded total revenues by \$1,892,647. Sufficient funds are available in the current fund balances of the Capital Projects Fund. This fund operates on a project basis rather than a specific fiscal year.

On May 31, 2018, the City had \$23,760,997 invested at varying interest rates; the EDC had \$6,505,218 available.

Motion by Mr. Allison, seconded by Mr. Sauma to accept the finance report for the period ending May 31, 2018.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

G-2355 Approve the Landscape Maintenance Agreement for Benbrook Boulevard

Bennett Howell gave the following report: As a part of the Benbrook Boulevard project, the City of Benbrook is installing enhanced landscaping, signage and other amenities. The attached Landscape Maintenance Agreement authorizes installation of these unique amenities within TXDOT right-of-way. This "standard form" TXDOT agreement provides TXDOT with final approval of all design, workmanship and maintenance activities within the right-of-way. Benbrook is responsible for installation and maintenance.

The agreement also includes maintenance of the Green Ribbon Project to consolidate the corridor into one Landscape Maintenance Agreement and better identify project description and location.

The City will be responsible for the following items on Benbrook Boulevard and RM 2871:

- Landscape and irrigation system;
- Planters;
- Landscape amenities;
- Mowing;
- Specialty/powder coated traffic signal poles, pedestrian poles and luminaries;
- Concrete or metal planting bed edges; and
- Site furnishings such as benches, trash cans, etc.

Motion by Mr. Wilson, seconded by Dr. Marshall to approve the TXDOT Landscape Maintenance Agreement for Benbrook Boulevard and RM 2871.

Vote on the Motion:

Ayes: Ms. Franklin, Dr. Marshall, Mr. Allison, Mayor Dittrich, Mr. Wilson, Mr. Washburn, Mr. Sauma

Noes: None

Motion carries unanimously.

V. INFORMAL CITIZEN COMMENTS


Rhian Landowski, resident in the La Bandera area, spoke regarding the noise nuisance from Defender Outdoors Shooting Range.

VI. COUNCIL MEMBER AND STAFF COMMENTS

VII. ADJOURNMENT

Meeting adjourned at 7:44 p.m.

APPROVED:



Jerry B. Dittrich, Mayor

ATTEST:



Joanna King, City Secretary