



**MEETING MINUTES
BENBROOK ECONOMIC DEVELOPMENT CORPORATION
Board of Directors
REGULAR MEETING
March 18, 2019
Benbrook City Hall**

PRE-MEETING WORK SESSION – The BEDC board of directors met in the central conference room for a pre-meeting work session to discuss agenda items.

I. CALL TO ORDER

The regular meeting of the Benbrook Economic Development Corporation board of directors was called to order at 7:30 p.m. on Monday, March 18, 2019, in the Benbrook City Council Chambers, located at 911 Winscott Road, Benbrook, Texas. The presiding officer was President Kent Williams. A quorum was present, including:

Kent Williams, President, Place 5
Julia Nova, Vice President, Place 4
Michelle Thomas, Secretary, Place 3 (arrived at 7:37 p.m.)
Jason Ward, Place 1
Leslie Singleton, Place 2
Gary Crowell, Place 6

Absent:

Kristina Denapolis West, Place 7

Staff Present:

Cathy Morris, EDC Director
Hillary Cromer, Management Analyst, EDC
Jim Hinderaker, Assistant City Manager

II. ACTION ITEMS

1. Approve Minutes of February 19, 2019 Regular Meeting – Ms. Nova made a motion to approve the minutes of the February 19, 2019 regular meeting, as presented. Ms. Singleton seconded the motion. President Williams called the vote and the motion carried 5-0.

2. Approve Draft BEDC Strategic Plan to be submitted as an update to City's Comprehensive Plan - Ms. Morris presented information and recommended that, following a public hearing, EDC board approve the draft BEDC strategic plan to be submitted as an update to City's comprehensive plan.

Mr. Crowell made a motion to approve the action item, as presented in staff recommendation. Mr. Ward seconded the motion. President Williams called for the vote and the motion carried 5-0.

III. DIRECTOR'S REPORT –

1. Finance Report – As part of the financial report, Ms. Cromer presented a three-year comparison of sales tax revenue for the months of December, January, and February; total sales tax revenue for February 2019 was \$102,590.62.

Ms. Cromer also reported total revenue for the month of February 2019 including sales tax revenue (\$102,590.62), interest earned (\$2,560.48), oil and gas royalties (\$2,325.75), and an Industrial Park monument sign payment (\$137.50); total revenue for February 2019 was \$107,614.35.

Lastly, Ms. Cromer reported that assets held by BEDC as of February 28, 2019 were \$5,809,359.16 and funds available were \$3,066,498.79. No action necessary.

2. Briefing on 2019 Benbrook Business Expo – Ms. Cromer presented an overview of BEDC's participation at the 2019 Benbrook Business Expo held at HighRidge Church (10100 Rolling Hills Drive) on Thursday, March 7, 2019 from 4:30 to 6:30 p.m. No comments were made. No action necessary.

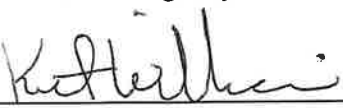
IV. INFORMAL CITIZEN COMMENTS – President Williams opened the floor for citizen comments. Lynette Spence, Membership Director at the Benbrook Area Chamber of Commerce (BACC), informed the board of directors that BACC staff enjoyed working with BEDC staff to jointly host the 2019 Benbrook Business Expo.

V. EXECUTIVE SESSION – *Pursuant to Texas Open Meetings Act.*
The BEDC Board of Directors convened into Executive Session at 7:40 p.m.

1. **Section 551.072** – Deliberation Regarding Real Property
2. **Section 551.087** – Deliberation Regarding Economic Development Negotiations

VI. RECONVENE INTO OPEN SESSION – Time: 7:56 p.m. No action taken from executive session.

VII. ADJOURNMENT – The meeting adjourned at approximately 7:56 p.m.



Presiding Officer

ATTEST:



Attesting Officer